

Before and After the Interview

Before the Interview

Before your interview you need to research the company/organization that you will be going to on your work experience. Submit the following to your work experience teacher:

- Name and company contact information
- If there are other locations, where are the other locations?
- What products/services are offered? Explain.
- How many years has the company been in existence?
- What is the philosophy of the company?

List and answer five questions that you think the employer may ask you during your interview.

List five questions that you could ask the employer at the interview.

For yourself: Print a copy of your resume and cover letter personalized to this employer.

After the Interview

Submit the following to your work experience teacher:

- Describe, how was the interview?
- What was the ambience or environment of the company/organization?
- What questions were you asked by the interviewer?
- Would you do anything differently if you had a second interview with this employer? Explain.